

Project Checklist

1. Set A Budget

A typical budget is 6-10% of your home's value.

Home Value: \$ _____

Budget Amount: \$ _____

2. Schedule Design Consultation Meeting

Date: _____

At this meeting we will discuss: your project requirements, type of wood, preferred color and finish. We will review measurements and pictures of your space. We will also work with a design from your Interior Designer or Architect. Bring your ideas!

3. Received Written Estimate

Date: _____

With the information collected at your consultation; we will produce an estimate for your project. This estimate will include: a scaled drawing of your project, a price for your project, delivery and installation cost, an estimated delivery date and information pertinent to your project completion. All estimates are valid for up to 30 days.

4. Design Release

If applicable we will release a copy of your design upon receipt of a plan retainer of \$1,000.00. The amount of your retainer will be deducted from your deposit amount. The retainer is non-refundable.

5. Final Design

Date: _____

A site visit is required to finalize and confirm field measurements. The final design will be created based on existing conditions, appliance requirements and design and style considerations. We will require a signed approval on all final shop drawings and contracts.

6. Placing Your Order

A 50% deposit will be required to secure your order. You will receive an order confirmation and an estimated delivery date, dependent on chosen cabinet line lead-times. Any changes to design after this point will reflect in a price change and an additional deposit.

7. Delivery And Installation

As your cabinetry delivery date to our warehouse approaches, we will arrange a delivery and installation date that is convenient for you. Installation will be done with the smallest possible amount of disruption to your household. The balance of your invoice will be required at delivery of your cabinetry per contract. No exceptions.

8. Preparing For Delivery & Installation

- Plumbing & electrical have been disconnected; plumbing cut & capped, all as applicable
- Existing cabinets have been removed and space is cleared for installation
- If C&I is doing demolition; cabinets & all countertop items are to be removed prior to demolition
- Schedule new floor installation; painting & other work prior to cabinet installation or after installation is complete